

**THE VIRGINIA BOARD FOR  
ASBESTOS, LEAD AND HOME INSPECTORS**

**MEETING MINUTES**

The Virginia Board for Asbestos, Lead and Home Inspectors met on August 16, 2006 in Conference Room 4 West at the offices of the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia.

The following members of the Board were present:

Frederick Heppner, Chairperson  
Howard D. Varner  
John C. Bouldin  
Dolores C. Daniels  
Wendy G. Hill  
Thomas Joel Loving  
David Bowen Hyatt  
Dr. Clayton S. Sinyai

Board members Vickie Harlow and Richard L. Honeycutt were unable to attend the meeting.

The following members of DPOR staff were present during some or all of the meeting:

Jay W. DeBoer, Director  
David Ashe, Chief Deputy Director  
Karen O'Neal, Deputy Director for LRD  
David Dick, Executive Director  
Earlyne Perkins, Legal Analyst  
Marilyn Cohn, Administrative Assistant

Eric Gregory and Elizabeth Peay of the Office of the Attorney General were present during some of the meeting.

Chairperson Heppner, finding a quorum of the Board present, **Call to Order** called the meeting to order at 9:10 am.

Mr. Varner moved that the Board approve the agenda. Mr. **Adopt Agenda** Bouldin seconded the motion, which was unanimously approved by the following members: Heppner, Hill, Varner, Loving, Bouldin, Daniels, Hyatt and Sinyai. Ms. Harlow and Mr. Honeycutt were not present for the vote.

Mr. Varner moved that the Board approve the minutes of its May 10, 2006 meeting, the March 30, 2006 lead-based and asbestos **Approval of Board Minutes** public hearing minutes and the IFF minutes of June 28 and July

6, 2006. Mr. Bouldin seconded the motion which was unanimously approved by the following members: Heppner, Hill, Varner, Loving, Bouldin, Daniels, Hyatt and Sinyai. Ms. Harlow and Mr. Honeycutt were not present for the vote.

Chairperson Heppner opened the floor for public comment. No members of the public were present.

**Public Comment  
Period**

In the matter of **File Numbers 2006-05399, 2006-05400 and 2006-05401, Patrick Gene Studley**, Mr. Bouldin moved that the Board review these files together as a block. Ms Hill seconded the motion which was unanimously approved by the following members: Heppner, Hill, Varner, Loving, Bouldin, Daniels, Hyatt and Sinyai. Ms Harlow and Mr. Honeycutt were not present for the vote. The Board reviewed the record which consisted of the application file, transcript and exhibits from the IFF and the presiding officer's summary and recommendation. Mr. Bouldin moved that the Board accept the summary and recommendation and approve the application for Patrick Gene Studley's Lead Inspector license, Asbestos Project Monitor license and Asbestos Inspector license. Ms Hill seconded the motion which was unanimously approved by the following members: Heppner, Hill, Varner, Loving, Bouldin, Daniels, Hyatt and Sinyai. Ms Harlow and Mr. Honeycutt were not present for the vote.

**File Numbers  
2006-05399,  
2006-05400 and  
2006-05401**

In the matter of **File Number 2006-05021, Bobby Lee Gatling**, the Board reviewed the record which consisted of the application file, transcript and exhibits from the IFF and the presiding officer's summary and recommendation. Upon a motion by Mr. Varner and seconded by Dr. Sinyai, the Board adopted the summary and recommendation and approved the application for Asbestos Supervisor license for Bobby Lee Gatling. The motion was unanimously approved by the following members: Heppner, Hill, Varner, Loving, Bouldin, Daniels, Hyatt and Sinyai. Ms Harlow and Mr. Honeycutt were not present for the vote.

**File Number  
2006-05021**

David Dick reported that he was still waiting for the Governor's approval of the final amendments to the Asbestos Licensing Regulations and the Lead-Based Paint Activities Regulations.

**Regulatory Action  
Update**

In the absence of Joseph Kossan, David Dick provided the Board with an update on the training program audit activity.

**Other Business**

The Board held discussion regarding potential educational program(s) funded by Macson's \$10,000 donation. The suggestions were:

- (1) Contract for unannounced bilingual audits;
- (2) Ethics training;
- (3) Brochures to distribute at training classes.

Mr. Bouldin moved that the Chair set up a committee to develop a brochure for the board to review at the next meeting and that staff will look into bilingual audit options. Mr. Loving seconded the motion which was unanimously approved by the following members: Heppner, Hill, Varner, Loving, Bouldin, Daniels, Hyatt and Sinyai. Ms Harlow and Mr. Honeycutt were not present for the vote.

The following meeting dates have been scheduled.

**Confirm Meeting  
Dates**

- November 1, 2006
- February 1, 2007
- May 9, 2007
- August 15, 2007
- November 7, 2007

Mr. Heppner asked the Board members to complete their conflict of interest forms and travel vouchers.

**Conflict of Interest  
Forms and Travel  
Vouchers**

Chairperson Heppner, finding no further business to conduct, adjourned the meeting at 11:15 AM.

**Adjournment**

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Frederick Heppner, Chairperson

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Jay W. DeBoer, Secretary

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Custodian of the Records